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4 May 1964

MEMORANDUM TO : CHIEF, [REDACTED]

25X1A

SUBJECT :

[REDACTED] SEMINAR

25X1A

1. I thought I would take advantage of a quiet Saturday morning to briefly give you the dubious benefit of my reactions to the recently completed [REDACTED] Seminar.

25X1A

2. The first general observation is that it was a good seminar, in the sense that some significant guidance was obtained and that, from a public relations point of view, the non TSD participants were obviously pleased, impressed and educated. The other general comment is that I did not think that our people did a particularly good job of utilizing the rare opportunity for informal discussions with the operational people during the meal and other breaks in the session. We clustered too much among ourselves.

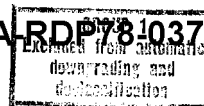
3. I would list the following points as ways to improve the next seminar:

a. A more careful consideration to a series of administrative and scheduling aspects. For example, printed place cards should have been on the tables with the placing of the participants carefully worked out before hand. The schedule should have included a fairly long break after each two hours (As it was we talked for seventeen hours out of the total of twenty-nine hours at [REDACTED] which was quite a grind, even for such a collection of eager beavers).

25X1A

b. I thought that in general our people talked too long, too ramblingly and too much along the lines of general TSD capabilities, instead of pointing up R&D areas in which they needed guidance. Ray was worst at this, Lynn was best, and the others fell inbetween,

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mostly towards Ray's kind of performance.

c. You, yourself, did a first rate job of chairing the meeting, except that I think you should have used your considerable talents to have been less permissive with the TSD speakers. I think you should have interrupted very frequently toward the end of repeatedly raising specific questions of guidance that would have forced more responsiveness from the operational people. Another way of saying this is that there was too much of TSD people talking and the others listening.

d. As far as the operational participants are concerned my feeling is that [REDACTED] was the most useful and responsive there, that [REDACTED] were right behind him, that a group including [REDACTED] were reasonably useful, and that [REDACTED] were fairly hopeless. All in all, not a bad score in this department.

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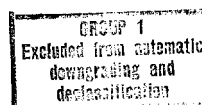
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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SEMINAR 25X1A

FROM:

DEPUTY CHIEF, TSD

25X1A

EXTENSION

NO.

DATE

4 May 1964

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

CHIEF, [REDACTED]

4 MAY 1964

PK

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file R&D Seminars

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